



Landford Parish Council

**Minutes of the Meeting held on
Wednesday 11 August 2021 at 7:15pm
in the Landford Village Hall (Blue Room)**

Councillors present: Nik Bishop (NB) - Chair, Ken Parker (KP), Damien Swancott (DS), John Bonney (JB), Rachael Stanton (RS), Geoff Hewson (GH), and Rob Bird (RB)

Plus: Melanie Camilleri (MC) – Clerk/RFO and six members of the public.

MINUTES

- 89/21** **Apologies for Absence:** Cllr Glen Keirl, and Cllr Zoe Clewer
- 90/21** **Declarations of interest:** None
- 97/21** **Minutes:** the Minutes of the Parish Council Meeting held on **23 June 2021** were unanimously approved
- 98/21** **Planning and Treeworks**
i) See the attached Planning Schedule for decisions.
- 99/21** **NML Reading Room**
i) Consideration to recommendations made in the Building Survey Report for maintenance & repairs and agree next steps. Agreed actions:-
a. Rood void: Evidence of new beetle infestation. GH to inspect and report back findings. MC reported that the roof void had been treated for woodworm in Feb 2018 and under a 30 year guarantee .
b. Felt roof covering: GH to inspect felt roof and report back findings
c. Timber posts supporting porch: not a priority
d. Re-pointing front gable: not a priority
e. Chimney: GH reported it may be more cost effective to remove the disused chimney altogether. GH to send MC contact details of a tradesman who carries out this type of work so that MC can acquire a quote.
f. Guttering: not a priority
g. Decorate building exterior: not a priority
h. Casement windows maintenance: not a priority
i. Paint windows/doors: not a priority
j. Cut-back overgrown plants: this work has been carried out by DS
k. Ceilings may have asbestos content: agreed best policy is not to disturb
l. Evidence of damp and condensation throughout (especially the WC): MC to acquire quotes to instal thermostatic panel heaters throughout the building
m. Flooring: not a priority
n. Interior decoration: not a priority
ii) Consideration to future use of the facility, review charges £/hour, cosmetic/décor improvements, and agree next steps: concerns were raised that previous users may have moved-on since the facility was closed. NB proposed that a Business

Plan is produced so as to maximise income for the facility so that it may 'pay for itself'. This was echoed amongst the other councillors. In the meantime, it was agreed to provide an introductory offer £4/hour to hire (equivalent to £12 for a am/pm/eve 'session') until the end of 2021. DS to produce poster and advertise. MC to contact previous users. It was agreed that DS will research grants (SWAB and otherwise) to support this project.

- iii) Request from the neighbour for a financial contribution to be made by LPC toward the replacement of the boundary fence: the neighbours attending the meeting were asked to address the councillors to discuss. It was agreed that the neighbours and MC will jointly fact-fund to establish legal ownership over the boundary fence as a first step.
- iv) A key safe has been installed by the handyman: a set of keys to be inserted and the code set.
- v) Wiltshire Council has booked as a Polling Station 19 Aug. Agreed that LPC will charge £300. NB will give the premises a quick clean in advance.
- vi) MC reported that she has had a positive response from a local parishioner and his wife who are willing volunteers to support with managing the building e.g bins, gardening.

100/21

HNS Report

- i) Consideration to Wiltshire Council's Report and agree next steps: KP reported material inaccuracies to the report e.g. the no. of properties taken were pre the governance review wef 01 April 2017, affecting the % responses and findings. Meaning the report cannot be accepted as it stands. It was agreed to invite a representative from Wiltshire Council HNS Team to attend the LPC meeting (15 Sept or 13 Oct) to answer questions
- ii) Consideration to attending NALC's online event *Making Rural Housing More Affordable* taking place 17 Nov 21: No councillors are available to attend.

101/21

Play Equipment Landford Rec Grd and NML Play Park

- i) Consider two quotes for the re-tensioning of the zipline
- ii) Consider annual service maintenance quote for all relevant equipment
It was agreed by a majority decision to accept Vitaplay's 6-monthly maintenance quote £98.00 + VAT subject to it including the re-tensioning of the zipline.
- iii) RoSPA Inspection scheduled for Sept 2021: for info.

102/21

Maybush Copse

- i) Consideration to frequency of Tree Inspections (and by whom) to identify and mitigate risks posed by any dangerous tree: a tree inspection is carried out every 5 years, the last one being on Dec 2019. As a result, treeworks were carried out by a professional arboriculture company. Ash die-back was not mentioned in this report. DS has an arboriculture contact and will ask him to take a look at the Ash trees in the Copse.

103/21

Correspondence

- i) Report that the Cattle Grid at the top of South Lane sounds like a shot gun when a car drives over it: This matter has been repeatedly reported to Wiltshire Council and the grid repeatedly repaired over the years but the problem continues, the noise levels being intolerable when heavy vehicles drive over it. MC to approach Graham Axtell (Highways) to seek permanent remedy.
- ii) Report that the verge at the top of South Lane is overgrown (trees 10ft high which used to be cut back annually): GH to ask the Parish Steward to cut the verge.
- iii) Report that the commemorative tree for the Queen's coronation (on Landford Rec) has not survived. Plaque may be still attached to concrete in undergrowth.

Request that it be replaced to mark the Queen's 95th birthday or Platinum Jubilee: As the councillors are not clear as to which tree is being referred to, MC to request photo from parishioner who reported.

- iv) Report that the Bus Shelters (Nomanland crossroads, North Common Lane, Partridge Hill) need cleaning out: MC to ask handyman to clear them out.

104/21 Finances and Cheques

- i) The Cash Flow Report and payments were approved
Unity Trust Bank 03 Aug 2021: £40,327.36
Nationwide Business 95-day Saver 01 April 2021: £22,000.00

Payee	Detail	Amount £ (incl vat)	Method
Pennon Water Services	Water for Pavillion	2.50	DD
Suez	Bins NML Rec Grd	65.42	DD
M Camilleri	Monthly gross salary	2009.25	S/O
1&1	Email storage	6.00	DD
Greg Gent	Treeworks Maybush Copse	288.00	BACS
Community Heartbeat	Annual Support (Year 3)	151.20	BACS
ldeverde	Bins Landford Rec Grd & NML Rec Grd (July)	123.75	BACS
Bawdens	Grass Cutting Landford Rec Grd etc 01 & 15 July	309.82	BACS
M Camilleri	Expenses	20.69	BACS
Michael Eastwood	Grass Cutting NML Rec Grd	210.00	BACS
	Total debit	£3,186.63	

- ii) It was unanimously approved that Cllrs Bird, Bishop, and Swancott be added as signatories to the NW 95-Day Saver. The necessary paperwork was completed.
 iii) It was unanimously approved to sign the DD for the SSE NML RR account.

105/21 To receive Councillors' Reports

KP reported that GH had attended the CATG meeting where it was approved to instal posts at New Road, Sherfield English Road, and Pound Hill on which to mount the SID. MC to establish from Highways the date of installation as the Speedwatch Team will need to remove equipment from the Pound Hill post to be replaced and to show them the exact location for the New Road post.

106/21 To receive a report from Councillor Zoe Clewer (Wiltshire Council): None as Cllr Clewer did not attend.

107/21 AOB, and any urgent matters

- i) Councillor vacancy arising following Wiltshire elections in 06 May 2021: Co-option process. MC to request Wiltshire elections team advertise the vacancy (4 weeks) after which LPC may co-opt.
 ii) NML Rec Grd/Clubhouse: update on Lease to 360. Regretfully, 360's solicitor sent the incorrect version of the Lease to Sport England. MC has now sent the correct version and Sport England are expected to provide their feedback after 16 Aug.
 iii) Completion of Wiltshire Council's Parish Emergency Support Application Form: JB to complete and return.

108/21 Date of the next meeting

It was agreed that the next **Landford Parish Council** meeting will be held on **Wednesday 15 September 2021 at 7:15pm** in **Landford Village Hall (Blue Room)**

Being no further business, NB closed the meeting at 9:07pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING