



# LANDFORD PARISH COUNCIL

By order of Mary Davies, Chairman.

Agenda queries to Estelle Sherry, Parish Clerk ([clerk@landford.org.uk](mailto:clerk@landford.org.uk))

**1 May 2024**

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Councillors are hereby summoned to attend the **ANNUAL PARISH COUNCIL MEETING** of **Landford Parish Council** on **Wednesday 8<sup>th</sup> May 2024** at **7.15pm** in the **Blue Room, Landford Village Hall** to transact the following business.  
The public and press are welcome to attend.

## AGENDA

**037/24 Apologies for absence**

Schedule 12 of the Local Government Act 1972 (LGA) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend should tender their apologies to the Parish Clerk so the grounds upon which apologies are tendered may also be recorded. Section 85(1) of the LGA requires members present to decide whether the reason(s) for the absence are accepted.

**038/24 Declarations of interest**

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S1 2012/1464) requires members to declare any interest they may have in agenda items in accordance with the Localism Act 2011 section 30(3).

**039/24 Election of the Chair and Acceptance of Office**

**040/24 Election of the Vice Chair and Acceptance of Office**

**041/24 Membership of Groups; to assign Councillors to represent LPC on:**

- i) LPC Groups – HR Group, Finance Group and AH Working Group
- ii) Outside Bodies – WALC, LPCP, and WC's Southern Wiltshire LHFIG, Southern Wiltshire Area Board and Operational Flood Working Group.

**042/24 Minutes; to consider approval of the Minutes of the meeting on 10<sup>th</sup> April 2024**

**043/24 PC Evans / PC Ramsey Report**

**044/24 Cllr. Z. Clewer Report (Wiltshire Council / NFNPA member)**

**045/24 Planning; to consider applications received (see Planning Schedule)**

**046/24 Clerk / RFO Reports**

- i) General Update – to receive any updates.

- ii) Receipts and Payments Report – to consider the report and approve invoices itemised for payment.
- iii) Year End Internal Auditor Report – to receive and note the Internal Auditor Report and recommendations.

**047/24 Annual Governance Statement**

To consider the assertions and to confirm that the council has in place adequate arrangements and internal controls to provide a positive response to each assertion. To be signed by the Chair and Clerk of the Council.

**048/24 Annual Accounting Statement**

To note the approval of the accounting statements by the Internal Auditor as a correct and accurate reflection of the accounts as at 31.03.24, to consider the accounting statements as a whole, and to approve the accounting statements by resolution. To be signed by Chair of the Council.

**049/24 Period for the Exercise of Public Rights**

To note and approve the dates for the exercise of public rights.

**050/24 Councillor Reports – For Discussion and Decision**

- i) Maybush Copse **(NH/JB)** – to consider the quotation received for two new gate posts.
- ii) Landford Recreation Ground **(MD/JB)** – to consider improvements to access to the Pavilion and the procedure for undertaking any bookings.
- iii) Affordable Housing Group **(MD)** – to consider proposed amendments to the AHG's Terms of Reference and future communications.

**051/24 Councillor Reports – For Information and Discussion**

- i) Chair's Report **(MD)** - to receive the report for information.
- ii) Landford Community Cycling Group – to receive an update on event planning.
- iii) Defibrillators **(AH)** – to receive an update on defibrillators within the Parish.

**Matters for Future Consideration** - Items to be brought to the next meeting of the Council.

- Gov.uk Domain report
- Community Resilience Plan

If agreed the date of the next meeting for **Landford Parish Council** will be on **Wednesday 12<sup>th</sup> June 2024 at 7.00pm in Nomansland Reading Room.**