



# LANDFORD PARISH COUNCIL

**Minutes of the LANDFORD PARISH COUNCIL**  
**Meeting held on 15<sup>th</sup> January 2025 Start time 7.00pm**  
**Blue Room, Landford Village Hall**

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**Councillors present** - Mary Davies **MD** (Chair), Rob Bird **RB** (Vice Chair), Ken Parker **KP**, Damien Swancott **DS**, John Bonney **JB**, Nick Hall **NH**, Adam Hill **AH** and Geoff Hewson **GH**.

**Also in attendance:** 1 member of the public (left after PQT), Cllr Zoe Clewer (WC) and Estelle Sherry (Parish Clerk).

**Public Question Time:** Councillors were thanked for purchasing a new battery for the SID at Pound Hill shared with Whiteparish PC. The batteries were successfully installed; however, they are failing to properly recharge and data cannot currently be extracted. An engineer has been called. It was noted that if the SID needs to be returned to the supplier to replace the internal lithium battery, costs up to £500 may arise. The SID at New Road will be moved to Pound Hill whilst repairs are made.

## **MINUTES**

### **001/25 Apologies for absence**

Apologies were received from Cllr Hewson. Cllr Keirl tendered his resignation effective as at 15.01.25.

### **002/25 Declarations of interest**

There were no declarations of interest received.

### **003/25 Minutes**

The Minutes of the Parish Council's Meeting held on 11<sup>th</sup> December were approved and signed by the Chair.

### **004/25 PC Ramsey Report**

PC Ramsey (Landford Area) was unable to attend but provided a report which was presented by MD, who informed the meeting that over the past 30 days, incidents included:

- On 19.12.24, a van was broken into on Pine Close and tools stolen; there are no lines of enquiry.
- Various reports of anti-social behaviour by three youths on Beech Grange with the last reported incident occurring on Christmas Eve.

It was also noted that the Mobile Police Station visited the Parish on 09.01.25.

#### **005/25 Report from Councillor Zoe Clewer (Wiltshire Council / NFNPA member)**

Cllr Clewer informed the meeting of:

- Wiltshire, Dorset and Somerset Councils' application for the priority English Devolution Plan program.
- Ongoing consultation for the Local Transport Plan 4 and the webinar available on YouTube: <https://www.wiltshire.gov.uk/article/2676/Wiltshire-Local-Transport-Plan>
- NFNPA's update on housing targets, Devolution, environmental mitigation schemes and planning committees.
- The Planning Inspectorate hearing in respect of the Brambley Hedge appeal.
- Drainage issues at Pound Hill for which WC Highways are seeking resolutions.
- Reports to WC Highways in respect of a pot hole in Sherfield English Road, Glebe Lane drainage, potholes along the A36 and delamination at the Pound Hill end, and delamination on Hamptworth Road near the Lyndhurst Road end.

#### **006/25 Planning**

Councillors considered the following NFNPA and WC planning applications:

##### **24/01373FULL – 69 Beech Grange, Landford, Salisbury, SP5 2AN**

Application for a single storey rear extension; enlargement of front dormer; replacement of existing porch; cladding to front and rear dormers (demolition of existing conservatory).

##### **24/01390LDCE – Landford Service station, Partridge Hill, Landford, Salisbury, SP5 2BB**

Application for a Certificate of Lawful Development for existing use of petrol filling station without restricted opening hours.

##### **PL/2024/11576 – Chauffeurs Cottage, Stock Lane, Landford, Salisbury, SP5 2EW**

Application for proposed changes to driveway access including gates and turning splay, proposed tarmac driveway / hardstanding.

##### **PL/2024/11606 - Durlston, Sherfield English Road, Landford, Salisbury, SP5 2BD**

Application for removal of existing glass conservatory, construction of new brick built conservatory with glazed roof.

The Council's responses are detailed in the Planning Schedule Recommendations document published on the council's website.

#### **007/25 Clerk / RFO Reports**

- i) **General Update** - The Clerk provided an update on WC's highways maintenance contractor in relation to projects approved under LHFIG, and advised that the year-end internal audit would take place on 23.04.25.

- ii) **Receipts and Payments Report** - The Clerk presented the Report for the period 11 December 2024 to 14 January 2025. It was **RESOLVED** to approve payments for authorisation totalling £399.84. Payments authorised under separate cover totalling £3,248.81, corporate card expenditure totalling £350.35 and income received of £507 were noted.
- iii) **Bank Reconciliation to end Q3** – It was **RESOLVED** to note the bank reconciliation as at 31.12.24 which was signed off by the Chair.
- iv) **Budget Monitoring Report** – It was **RESOLVED** to note the report to the end of the 3<sup>rd</sup> quarter of the financial year for the period 01.04.24 to 31.12.24.
- v) **Draft Budget 2025/26** – Council debated the draft budget and the precept required to be raised to fund the services planned for 2025/26. It was **RESOLVED** to approve the 2025/26 draft budget and to publish on the Council’s website.
- vi) **Precept 2025/26** - It was **RESOLVED** to approve a 2025/26 precept requirement of £79,920 and to instruct the RFO to issue the request to Wiltshire Council.

#### **008/25 Councillor Reports – For Discussion and Decision**

- i) **Landford Recreation Ground** – It was **RESOLVED** to approve the hire of Landford Recreation Ground to Whiteparish Cricket Club for the requested dates at the proposed fee of £500 for the 2025 cricket season. Also, to set a fee for the continued hire by Bramshaw Cricket Club for that season.
- ii) **Calendar of Meetings** - It was **RESOLVED** to approve the calendar of meetings for the financial year 2025/26.
- iii) **First Aid Kits** – It was **RESOLVED** to approve the purchase of two replacement first aid kits, one for each of Landford Pavilion and Nomansland Reading Room.
- iv) **Play Area Minor Works** – It was **RESOLVED** to approve the purchase of two cradle swings. Quotations for repair and maintenance of play park equipment were delayed and will be considered at the February meeting.

#### **009/25 Councillor Reports – For Information and Discussion**

- i) **Chair’s Report** – MD reported to the Council meetings with parishioners and attendance at events over the previous weeks, including:
  - NFNPPA Committee meeting as Vice Chair on 17.12.24.
  - LPC Affordable Housing Open Evening on 18.12.24 at which thanks were given to all group members for their time and input.
  - NFNPA Finance and Facilities meeting on 07.01.25.
  - LPC Planning Application site meeting on 13.01.25.
  - NFNPA Update meeting on the National Planning Policy Framework on 14.01.25.
  - South Wiltshire LHFIG meeting on 14.01.25.

Also noted was the recent flooding along Lyburn Road, Hamptworth and the poor condition of the depth marker at the bridge. It was **RESOLVED** that AH (with JB and NH) check the bridge for any obstructions.

Thanks were given NH for the Christmas lights displays at Landford, Nomansland and Hamptworth, and to all Councillors, the Clerk, Cllr Clewer, and PCs Ramsey and Evans for their support this month. The Chair noted also the local elections in May 2025, and asked for all Councillors to compile contact details and procedures followed as part of their current roles, to ensure a smooth handover to another or new Councillor should this be required.

- ii) **Representatives on Outside Bodies** – There were no reports.
- iii) **Attendance at Meetings** – The attendance report was received and noted.
- iv) **Website and Email Domains** – DS summarised progress on the migration to the gov.uk domain, including the new Cloud Next contract, setting up of gov.uk email accounts, information provided to Aubergine, their completion of the essential website content, and website editing training now received. It was **RESOLVED** that Councillors liaise with DS and the Clerk, and supply required information to enable effective email migration in due course.

#### **Matters Noted for February Meeting:**

- NML Reading Room (RB) – to receive an update
- Parish Defibrillators (ALL) – to reconsider the proposal
- Cycling Group Event (ALL) - to reconsider the proposal
- Play Area Minor Works (ALL) – to receive quotations deferred from January meeting
- Play Areas (JB/AH) – to propose a schedule of works
- Crime Prevention Open Evening (NH) – to receive an update

The date of the next meeting of **Landford Parish Council** will be on **Wednesday 12<sup>th</sup> February 2024** at **7.00 pm** in **Nomansland Reading Room**.

There being no further business, MD closed the meeting at 8:54 pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING.**

#### **ADDENDUM 1 – My Wilts App Links**

Report litter, fly-tipping, pot holes, missed bin collections, street lighting and much more on:

- WC website [Wiltshire Council Booking and Reporting](#) or

- 0300 456 0105 or

- MyWilts App; no need to log in, unless you want email updates on your reports.

