



LANDFORD PARISH COUNCIL

**Minutes of the LANDFORD PARISH COUNCIL
Meeting held on 8th May 2024 Start time 7.15pm
Blue Room, Landford Village Hall**

Councillors present - Mary Davies **MD** (Chair), Ken Parker **KP** (Vice Chair), Nick Hall **NH**, Rob Bird **RB**, Glen Keirl **GK**, Damien Swancott **DS** and Adam Hill **AH**.

Also in attendance: Cllr Zoe Clewer **ZC** (Wiltshire Council/ NFNPA member), PC Evans, Estelle Sherry (Parish Clerk), 6 members of the public

Public Question Time: There were no public questions or comments.

MINUTES

037/24 Apologies for absence

Apologies were received from Cllr John Bonney and Cllr Geoff Hewson.

038/24 Declarations of interest

Cllr Nick Hall declared an interest in respect of The Landford Poacher planning application.

039/24 Election of Chair and Acceptance of Office

Cllr Mary Davies was proposed as Chair by Cllr Swancott and seconded by Cllr Hall. There being no other nominations, Cllr Davies was unanimously voted to the Office.

040/24 Election of Vice-Chair and Acceptance of Office

Cllr Rob Bird was proposed as Vice-Chair by Cllr Hall and seconded by Cllr Parker. There being no other nominations, Cllr Bird was unanimously voted to the Office.

041/24 Membership of Groups

Membership of Council Groups and of Outside Bodies were discussed, changes to responsibilities noted and Councillors duly appointed. All memberships to be updated and detailed on the Council's "Meet the Councillors" webpage.

042/24 Minutes

The minutes of the Parish Council's Meeting held on 10th April were approved and signed by the Chair.

043/24 PC Evans / PC Ramsey Report

PC Evans and PC Ramsey were unable to attend the meeting. MD read a report received from PC Ramsey informing the meeting of a burglary at a business on Partridge Hill for which a suspect has been identified.

044/24 Cllr Zoe Clewer Report (Wiltshire Council / NFNPA member)

Cllr Clewer informed the meeting of:

- The Household Recycling Centre van and trailer permitting scheme introduced in May.
- The consultation on WC's draft Statement of Licensing Policy 2024-29:
<https://orlo.uk/EFr8Q>
- The Plant a Community Orchard grant scheme for which funding applications can be submitted: <https://orlo.uk/u1yEC>
- Fly tipping and fly poster prosecutions.
- The Grant Finder Platform which can be accessed by contacting WC's Strategic Engagement & Partnerships Manager.
- The review undertaken of all roads in the Division to form part of the long term Highways Maintenance Schedule.
- The work to be undertaken following the submission to LHFIG of proposals for Glebe Lane, Hamptworth and the kissing gate at Landford.
- The refreshing of roundels planned for 2024/25 at Stock Lane, Glebe Lane, Lyndhurst Road and School Road.
- Signing up to WC's news emails and following her FB page and groups.

045/24 Planning

Councillors considered the following planning applications:

24/00335FULL (NFNPA) – Forest Falconry, New Road, Landford, Salisbury, SP5 2AZ

Application to increase height of existing and approved hack pens; replacement attached catch rooms; change of materials.

24/00418FULL (NFNPA) – The Landford Poacher, Southampton Road, Landford, Salisbury, SP5 2EE

Application for a single storey extension.

24/00455 (NFNPA) Planning Inspectorate – Bramble Hedge, Lyndhurst Road, Landford, Salisbury, SP5 2BJ

Appeal Against refusal re application of use of land to Gypsy and Traveller family pitch including siting of static caravan with cladding; 1 no. building ancillary to static caravan; hardstanding; external lighting.

The full responses for these applications are detailed in the Planning Schedule Recommendations document which is published on the council's website.

046/24 Clerk / RFO Reports

- i) **General Update** - The Clerk updated Councillors on:
 - Community Resilience Plan which has been shared with WC's Flood Resilience Officer, advertisements put out for Community Resilience Volunteers and that the Plan will be brought to the June meeting for consideration and adoption.
 - Status of legal work on the transfer of properties from Redlynch Parish Council following the Community Governance Review in 2017.
 - Additional posters received from the New Forest Commoners Defence Association and outcomes of liaison with Bramshaw Parish Council.
 - Landford Recreation Ground Pavilion occupancy and fire safety advice received from Dorset & Wiltshire Fire and Rescue.
 - Submission of the 2023/24 VAT Claim and receipt of total sum claimed.
 - Submission of the Community Infrastructure Levy return for 2023/24.
 - Actions for seeking a handyman for the Parish.
 - Insurance renewal quotation received for period 01.06.24 to 31.05.25. It was **RESOLVED** to approve the quotation and renewal with Hiscox Insurance Co Ltd.

- ii) **Receipts and Payments Report** - The Clerk presented the Report for the period 9 April to 7 May 2024. It was **RESOLVED** to approve payments for authorisation totalling £3,620.61. Payments authorised under separate cover totalling £2,743.25, Corporate Card purchases of £77.17 and income received of £38,665.16 (including £37,000 first tranche precept) were noted.

- iii) **Year End Internal Auditor Report** – The Clerk presented the report which provided the opinion that the systems and internal procedures at the Council are well established and followed, and that no recommendations had been made. It was **RESOLVED** to note the Report.

047/24 Annual Governance Statement

The Clerk presented a report on the Annual Governance and Accountability Return and the Annual Governance Statement (AGS), together with supporting evidence to warrant a positive response to the AGS assertions. It was **RESOLVED** to approve the Annual Governance Statement.

048/24 Annual Accounting Statement

The Clerk presented a report on the Accounting Statements for 2023/24. It was **RESOLVED** to approve the Accounting Statements.

049/24 Period for Exercise of Public Rights

The Clerk presented the Notice of Public Rights and the proposed inspection dates of 3rd June 2024 to 12th July 2024. It was **RESOLVED** to approve the dates for public inspection.

050/24 Councillor Reports – For Discussion and Decision

- i) **Maybush Copse** – NH reported that the volunteer morning would be rescheduled due to poor weather conditions. MD advised that certain funds may be available via the New Forest National Park Authority Sustainable Communities Fund for conservation purposes. It was **RESOLVED** to accept the quotation received for new gate posts provided that a means of installation could be determined.
- ii) **Landford Recreation Ground** – MD proposed the installation of paving from the car park to the door of the Pavilion, with the putting down of hardcore/gravel as the base. It was **RESOLVED** to bring this matter to the June meeting. AH also noted the open drain hole in the Recreation Ground; NH suggested filling with gravel to facilitate drainage. It was **RESOLVED** that AH/NH would investigate.
- iii) **Affordable Housing Group** – MD reported that the outcomes of the AHWG Questionnaire had been shared with parishioners at the 17th April Open Meeting, noting that the event had not been well marketed. All who had indicated a housing need are advised to access the Homes 4 Wiltshire website, and a fresh Call for Sites was to be made in June. A more in-depth questionnaire will be produced by the AHG and those indicating a Need will be asked to complete and return. The outcomes will assist in understanding the quantity and qualification of that need.

051/24 Councillor Reports – For Information and Discussion

- i) **Chair's Report** – MD informed the meeting of:
 - Thanks to the Clerk for work in respect of the successful year end internal audit and to Councillors for their commitment and devotion to their respective roles throughout the year.
 - Welcome to PC Evans and PC Ramsey as the parishes new beat officers.
 - Attendance at the NFNPPA Planning Committee meeting held on 16th April.
 - The defibrillator training event on 18th April which was well supported.
 - Attendance at the LHFIG meeting together with the Clerk on 23rd April and the inclusion on the agenda of the HIRFs in relation Hamptworth traffic issues, Glebe Lane road condition and flooding, and the Landford Wood kissing gate.
 - 2024 events at The Cuckoo in Hamptworth.
 - Press release from the NFNPA for the nomination of Champions for the New Forest Awards.
- ii) **Landford Community Cycling Group** – Dr Nelson updated the Council on preparations for the 18th May cycling event, including the advertising poster, updates to the risk register, practice rides with qualified ride leaders and representatives from PEDALL, PEDALLS bike checks, Bikeability training and the meeting held with representatives from Cedars.
- iii) **Defibrillators** – MD advised that the next steps for the installation of the new defibrillator at The Mission Hall was the digging of a trench for caballing and that a provider is currently being sourced.

Additional Items

- i) Nomansland Reading Room – RB confirmed the rate increase to £7 per hour wef 1st July, whilst retaining a discretionary concession rate of £5 per hour. All users have been written to. MD thanked JB and AH for their work in installing the new lights.
- ii) Litter Picking – KP advised there would be a litter pick on 11th May from 11 am.
- iii) Beech Grange – NH advised that contact had been made with WC’s Drainage Officer to arrange a meeting to address flooding issues.

Matters Noted for June Meeting:

- Gov.uk Domain Report
- Community Resilience Plan
- NML Reading Room Noticeboard
- Installation of paving at Landford Recreation Ground

The date of the next meeting for **Landford Parish Council** will be on **Wednesday 12th June 2024** at **7.00 pm** in the **Nomansland Reading Room**.

There being no further business, MD closed the meeting at 8.35 pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING.

ADDENDUM 1 – My Wilts App Links

Report litter, fly-tipping, pot holes, missed bin collections, street lighting and much more on:

- WC website [Wiltshire Council Booking and Reporting](#) or

- 0300 456 0105 or

- MyWilts App; no need to log in, unless you want email updates on your reports.

App Store



Google Play



Website

