



LANDFORD PARISH COUNCIL

By order of Cllr Mary Davies, Chair

Agenda queries to Estelle Sherry, Parish Clerk (clerk@landford.org.uk)

8th January 2025

Councillors are hereby summoned to attend the **PARISH COUNCIL MEETING** of Landford Parish Council on **Wednesday 15th January 2025 at 7.00pm in the Blue Room, Landford Village Hall** to transact the following business.

The public and press are welcome to attend.

7.00pm

PUBLIC QUESTION TIME

Prior to the start of the meeting, there will be a public session which, at the Chair's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comments to the Council. Members of the public are asked to restrict their questions and/or comments to three minutes. **All questions and statements should be submitted in advance of the meeting to the clerk@landford.org.uk by 12 noon on the prior Tuesday.** Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item at the next appropriate Parish Council meeting. This section is not part of the formal meeting of the Council.

AGENDA

001/25 Apologies for absence

Schedule 12 of the Local Government Act 1972 (LGA) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend should tender their apologies to the Parish Clerk so the grounds upon which apologies are tendered may also be recorded. Section 85(1) of the LGA requires members present to decide whether the reason(s) for the absence are accepted.

002/25 Declarations of interest

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S1 2012/1464) requires members to declare any interest they may have in agenda items in accordance with the Localism Act 2011 section 30(3).

003/25 Minutes; to consider approval of the Minutes of the meeting held on 11th December 2024

004/25 PC Evans / PC Ramsey Report

005/25 Cllr. Z. Clewer Report (Wiltshire Council / NFNPA member)

006/25 Planning; to consider applications received (see Planning Schedule)

007/25 Clerk / RFO Reports

i) General Update – to receive any updates.

- ii) Receipts and Payments Report – to consider the report and approve invoices itemised for payment.
- iii) Bank Reconciliation to end Q3 – to note the bank reconciliation as at 31.12.24.
- iv) Budget Monitoring Report to end Q3 - to note the budget monitoring report for the period 01.04.24 to 31.12.24.
- v) Draft Budget 2025/26 – to formally review and sign off the budget (approved budget to be published on website).
- vi) Precept 2025/26 – to approve the precept and instruct the RFO to issue the precept request to Wiltshire Council.

008/25 Councillor Reports – For Discussion and Decision

- i) Landford Recreation Ground (**ALL**) – to receive proposed dates from Whiteparish Cricket Club on the hire of the Recreation Ground in 2025, and to agree a fee and approve hire.
- ii) Calendar of Meetings (**ALL**) - to approve the calendar of meetings for the financial year 2025/26.
- iii) First Aid Kits (**JB**) – to receive an update on First Aid kits and to approve replacements as required.
- iv) Play Area Minor Works:
 - (**AH**) to approve the purchase of a toddler swing.
 - (**Clerk**) to approve quotations for the repair and maintenance of play park equipment (seating and agility trail).

009/25 Councillor Reports – For Information and Discussion

- i) Chair's Report (**MD**) - to receive the report for information.
- ii) Representatives on Outside Bodies (**ALL**) – to receive feedback from Councillors who have attended recent meetings with outside bodies and other groups.
- iii) Attendance at Meetings (**ALL**) – to receive the report on 2024 councillor attendance at meetings.
- iv) Website and Email Domains (**DS**) – to note any progress updates on the migration.

Matters for Future Consideration - Items to be brought to the next meeting of the Council.

- NML Reading Room (RB) – to receive an update.
- Defibrillator Proposal (ALL) – to reconsider the proposal.
- Cycling Group Event (ALL) – to reconsider the proposal.
- Play Areas (JB/AH) – to propose a schedule of works.

If agreed the date of the next meeting for **Landford Parish Council** will be on **Wednesday 12th February 2025** at **7.00pm** in **Nomansland Reading Room**.